



EXTRAORDINARY PEOPLE | EXTRAORDINARY GAME A WAY OF LIFE FOR EVERY COMMUNITY

Role	NAB AFL Auskick Halftime Support Officer
Reporting to	Auskick Development Coordinator
Location	AFL Victoria, MCG / Etihad

The AFL is Australia's premier sporting organisation supporting a constantly evolving national competition which has experienced rapid growth over the past 10 years. The AFL currently has 650 permanent employees across the five state bodies, AFL Victoria, NSW/ACT, QLD, NT, Tasmania, and at AFL House. The AFL organisation is responsible for growing and developing Australian Football across Australia.

Position Overview

The Halftime Support Officer (HSO) will be responsible for being the point of contact between the AFL and the NAB AFL Auskick Centres for their Halftime experience. The role will require effective communication to NAB AFL Auskick Centre Coordinators and liaising with Halftime Volunteers and venue staff.

The HSO will play a critical part in gathering information regarding participants and parent assistants as well as ensuring venue times and all details are effectively communicated to Auskick families.

The HSO will be the point of contact at the ground on game day (MCG/Etihad). They will be responsible for facilitating and coordinating the schedule and with the help of the Half Time Volunteers, meeting the Auskick groups, sorting equipment, safely moving participants on and off the field and other activities as required.

The HSO may if required be responsible for organising the ticketing allocations prior to the games and for ensuring there are sufficient Halftime volunteers at all games.

Reports to

- Auskick Development Coordinator, AFL Victoria
- Community Football Operations Manager
- Auskick Team, AFL House (indirect)

Direct Reports:

- Halftime Volunteers MCG / Etihad

Other Key Relationships

- AFL Victoria Football Development Manager's
- NAB AFL Auskick Centre Coordinators
- Parents / Auskick Participants
- NAB AFL Auskick Umpires
- Venue Staff



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- AFL Clubs

Job Profile

Support the Halftime Auskick Program via communication to centres and the running of the game day operations

- Develop good relations with all NAB AFL Auskick Centre Coordinators attending Halftime
- Be the point of contact for NAB AFL Auskick centres on game day
- Liaise with Football Development Managers as required
- Establish Game day procedures to ensure a smooth and efficient running of the day
- Ticket allocations for each game done prior to each game
- Ensure the correct seating of participants and families
- Work with Venue staff to resolve any issues that may arise
- Manage the volunteer crews at each venue and the management of the parental help on the day
- Manage equipment and signage on the ground and report any breakages or items missing

KPI's

- Communicate with NAB AFL Auskick centres a minimum of 2 weeks prior to their halftime visit and provide all required information
- Gather and collate participant contact information for each game
- Establish Parent helpers for each grid / rules game
- Develop a roster for each venue / game on a weekly schedule
- Establish and implement Game day procedures
- Maintain sufficient equipment and signage supplies at each ground
- May collate the tickets allocated to each game
- Provide feedback to the Auskick Development Coordinator as required

Safeguarding Children and Young People

- To provide a welcoming and safe environment for children and young people and ensure interactions with children and young people are positive and safe.
- To adhere to the organisation's practice and behavioural guidelines or code of conduct in relation to the appropriate treatment of children.
- Provide adequate care and supervision of children and young people in your charge.
- Report any suspicions, concerns, allegations or disclosures of alleged abuse to management.
- Requirement to maintain valid working with children check documentation.
- Requirement to report to management any relevant criminal charges or convictions during the course of your employment/volunteering.



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Core Competencies

- Leadership
- Strong work ethic and time management skills
- Stakeholder focus
- Conflict resolution
- Ability to work independently and part of a team
- Ability to work unsupervised
- Show initiative
- Enable change
- Problem Solving
- Develop positive relationships with NAB AFL Auskick Centres, Halftime Volunteers and Venue Staff
- Have a good understanding of the National Child Safety Standards and implement these

Key Experience & Qualifications

Mandatory

- Current Working with Children Check (Employee Check), or the willingness to obtain
- Valid Driver's License and vehicle
- Excellent written, verbal and interpersonal communication skills
- Highly developed interpersonal, teamwork and relationship building skills
- Demonstrated knowledge and interest in Australian Football/Auskick
- Willing to work in and outside business hours - weeknights and weekends

Desirable

- Experience working with Primary school age children
- Experience with volunteer environments, including the management

AFL Values

Play to Win

We rise to every challenge and do what we say we will do – we own the outcome. We thrive on pushing the boundaries beyond what we have done before to achieve the extraordinary for our people, fans, partners and the community.

Play Fair

Respect, integrity, honesty, empathy and a great work ethic earns us the right to play.

Play with Passion

We love what we do. Passion, energy, fun and perseverance is at the heart of our sport and is what drives how we work.

Play as One Team

We work as one team because together we achieve better outcomes. We bring out the best in each other by embracing our diverse range of ideas, skills and backgrounds to achieve individual and shared success. We celebrate our wins and always have each other's back.



PLAY TO WIN



PLAY WITH PASSION



PLAY FAIR



PLAY AS ONE TEAM